

FINANCIAL REPORT (QUARTERLY PROGRESS AND FINAL)**Table 1**

A. Budget Description (Activities)	B. UNDP's Contribution (€)	Expenditure in Previous Reporting Periods	Expenditure in Reporting Period	Cumulative Expenditure	Balance Remaining
1. High level event to present the SCORE to UNDP senior management	€ -	€ -	€ -	€ -	€ -
2. SCORE Cyprus 15 results rolled out in both communities	€ 5,045.00	€ -	€ 3,958.18	€ 3,958.18	€ 1,086.82
3. Update SCORE publication	€ 9,910.00	€ -	€ 10,996.82	€ 10,996.82	€ (1,086.82)
TOTAL	€ 14,955.00	€ -	€ 14,955.00	€ 14,955.00	€ -

Table 2

#	Invoice No.	Activity	Date	Supplier	Description	Net Amount	VAT	Total	Type of transfer
1	SD.INV.MAI.1	Activity 2	31/10/15	Maria Ioannou	part of Jun2015-Oct2015 consultancy fees	700.00	0.00	700.00	Cheque deposit
2	SD.INV.MI.1	Activity 2	30/11/15	Meltem Ikcinci	part of Jun2015-Nov2015 consultancy fees	1,025.00	0.00	1,025.00	Cheque deposit
3	SD.INV.SC.1	Activity 2	30/11/15	Spyros Christou	part of Jun2015-Nov2015 consultancy fees	750.00	0.00	750.00	Cheque deposit
12	SD.DP.H4C.2	Activity 2	04/11/15	Home for cooperation	Part of H4C Office rent Sep 2015	149.58	28.42	178.00	Cheque deposit
13	SD.DP.H4C.3	Activity 2	04/11/15	Home for cooperation	Part of H4C Office rent Oct 2015	149.16	28.34	177.50	Cheque deposit
14	SD.DP.H4C.4	Activity 2	03/12/15	Home for cooperation	Part of H4C Office rent Nov 2015	134.87	25.63	160.50	Cheque deposit
Payment 1 subtotal						2,908.61	82.39	2,991.00	
1	SD.INV.MAI.1	Activity 3	31/10/15	Maria Ioannou	part of Jun2015-Oct2015 consultancy fees	4,328.00	0.00	4,328.00	Cheque deposit
2	SD.INV.MI.1	Activity 3	30/11/15	Meltem Ikcinci	part of Jun2015-Nov2015 consultancy fees	600.00	0.00	600.00	Cheque deposit
4	SD.DP.HC.1	Activity 2	01/12/15	AHDR - The Home Café	Catering for 26/10/15 event	75.00	6.75	81.75	Cheque deposit
5	SD.DP.HC.2	Activity 2	01/12/15	AHDR - The Home Café	Catering for 02/11/15 event	75.00	6.75	81.75	Cheque deposit
8	SD.DP.H4C.1	Activity 2	19/10/15	Home for cooperation	Venue for 26/11/15 event	204.30	15.68	219.98	Cheque deposit
9	SD.DP.HC.5	Activity 2	01/12/15	AHDR - The Home Café	Catering for 26/11/15 event	450.00	40.50	490.50	Cheque deposit
12	SD.DP.H4C.2	Activity 3	04/11/15	Home for cooperation	Part of H4C Office rent Sep 2015	50.42	9.58	60.00	Cheque deposit
13	SD.DP.H4C.3	Activity 3	04/11/15	Home for cooperation	Part of H4C Office rent Oct 2015	100.86	19.16	120.02	Cheque deposit
Payment 2 subtotal						5,883.58	98.42	5,982.00	
1	SD.INV.MAI.1	Activity 3	31/10/15	Maria Ioannou	part of Jun2015-Oct2015 consultancy fees	1,097.00	0.00	1,097.00	Cheque deposit
2	SD.INV.MI.1	Activity 3	30/11/15	Meltem Ikcinci	part of Jun2015-Nov2015 consultancy fees	1,225.00	0.00	1,225.00	Cheque deposit
3	SD.INV.SC.1	Activity 3	30/11/15	Spyros Christou	part of Jun2015-Nov2015 consultancy fees	750.00	0.00	750.00	Cheque deposit
6	SD.DP.HC.3	Activity 2	01/12/15	AHDR - The Home Café	Catering for 09/11/15 event	75.00	6.75	81.75	Cheque deposit
7	SD.DP.HC.4	Activity 2	01/12/15	AHDR - The Home Café	Catering for 11/11/15 & 19/11/15 events	10.50	0.95	11.45	Cheque deposit
10	SD.DP.MBA.1	Activity 3	02/12/15	Morgan Butt Associates	Copy editing and proof reading	1,809.00	0.00	1,809.00	Cheque deposit
11	SD.DP.AA.1	Activity 3	02/12/15	Arakelian & Arakelian / PinkCloud	Layout and graph design	800.00	0.00	800.00	Cheque deposit
14	SD.DP.H4C.4	Activity 3	03/12/15	Home for cooperation	Part of H4C Office rent Nov 2015	174.62	33.18	207.80	Cheque deposit
Payment 3 subtotal						5,941.12	40.88	5,982.00	
TOTAL						14,733.31	221.69	14,955.00	

Duly authorized to sign the Report for and on behalf of:

The Centre for Sustainable Peace and Democratic Development (SeeD)

Date: 04/12/15

Signature/Stamp of Entity:

**Center for Sustainable
Peace and Democratic
Development**

Name of representative: Spyros Christou, Administration and Finance Officer



Name of representative: Alexandros Lordos, Research Director



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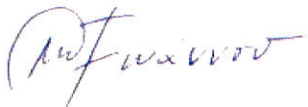





Approved by:

Date:

Signature:

Timesheets

From 08/06/15 to 30/11/15

Name		Activity 1	Activity 2	TOTAL	Signed by consultant	Signed by supervisor	
Maria Ioannou (Senior Researcher)	Rate: € 2500 / Month	Months	0.3	2.15	2.45		
		Cost	750	5375	6125		
Meltem Ikinici (Programme Development Officer)	Rate: € 1500 / Month	Months	0.75	1.15	1.9		
		Cost	1125	1725	2850		
Spyros Christou (Admin and Finance Officer)	Rate: € 2000 / Month	Months	0.4	0.35	0.75		
		Cost	800	700	1500		

SCORE: Follow up activities

Financial Report: 08/06/15 to 30/11/15

Note to File 1

SCORE project Office Expenses for reporting period:

Actions	H4C Invoice Description & Date			Total
	Part of use of office space: Sep 2015	Part of use of office space: Oct 2015	Part of use of office space: Nov 2015	
Activity 1	178.00	177.50	188.30	543.80
Activity 2	60.00	120.00	180.00	360.00
TOTAL	238.00 ¹	297.50 ¹	368.30 ¹	903.80

Notes:

¹Part of monthly cost of 400 EUR for the use of office space, per corresponding invoice, is charged to the SCORE project.



Spyros Christou
Administration and Finance Officer
04/12/15